

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

The Wyomissing Area School District, in partnership with parents and community, is committed to:

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21st century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

Board of School Directors

Mrs. Lesa I. Butera, President
Mrs. Angel L. Helm, Vice President
Mr. Gregory L. Portner, Treasurer
Mrs. Carolyn M. Bamberger
Mrs. Michelle M. Davis
Mr. John A. Larkin
Mrs. Karen R. McAvoy
Scott C. Painter, Esq.
Mrs. Anne P. Seltzer

Non Members

Ms. Christine L. Stafford, Board Secretary
Mr. Matthew S. Stem, Assistant Superintendent

Ex Officio Member

Mrs. Julia R. Vicente, Superintendent

SCHOOL BOARD MEETING

Monday, October 28, 2013 – 6:00 P.M.
Community Board Room

- I. Call to Order – Mrs. Lesa I. Butera, Board President, Presiding**
 - II. Pledge of Allegiance – Mrs. Butera**
 - III. Announcement of Recording by the Public – Mrs. Butera**
 - IV. Roll Call – Ms. Stafford**
 - V. Welcome to Visitors & Announcement of Meetings – Mrs. Butera**
 - Personnel/Policy Committee Meeting – November 5, 2013, 5:00 p.m.
 - Finance/Facilities Committee Meeting – November 6, 2013, 12:00 p.m.
 - Curriculum Committee Meeting – November 13, 2013, 2:30 p.m.
 - School Board Business Meeting with Committee Reports – Monday, November 11, 2013, 6:00 p.m.
 - Technology Committee Meeting – November 20, 2013, 12:00 p.m.
 - School Board Business Meeting – November 25, 2013, 6:00 p.m.
- All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.
- VI. Presentation – Mrs. Vicente**
 - A. WHEC Data – Mrs. Smith
 - VII. Public Comment – Mrs. Butera**

Speakers are requested to identify themselves by name and address.

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VIII. Routine Approvals – Mrs. Butera

MOTION

A. It is recommended that the Board of School Directors approve the following minutes:

- September 9, 2013 Business Meeting with Committee Reports
- September 23, 2013 Regular Business Meeting

MOTION

B. It is recommended that the Board of School Directors accept the Treasurer's Report.

MOTION

C. It is recommended that the Board of School Directors approve payment of bills for the month of September 2013, as listed in the financial packet.

- 1) General Fund Accounting Check Summary
- 2) Food Service Accounting Check Summary
- 3) Student Activity Accounting Check Summary
- 4) Capital Project Fund Accounting Check Summary

IX. Superintendent's Report – Mrs. Vicente

A. Curriculum and Technology –

MOTION

It is recommended that the Board of School Directors approve the following Curriculum and Technology items 1-4:

1. Approve expulsion waiver agreement for elementary student ID#203586.
2. Approve Overnight Field Trip Request – Penn State University High School Track and Field Invitational, State College, PA January 24-25, 2014.
Background information: Per the attachment, no district monies were used to fund this trip.
3. Approve Field Trip Request – Model UN Club to Delaware Invitational Model United Nations Conference at Salesianum School, Wilmington, DE, December 7, 2013.
4. Approve homebound instruction for secondary student ID#300497 for five hours per week for three months, effective date to be determined.

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B. Finance and Facilities

MOTION

It is recommended that the Board of School Directors approve the following Finance and Facilities items 1-8:

1. Approve 2012-13 end-of-year budget transfers in the amount of \$404,000.
2. Approve 2013-14 budget transfers in the amount of \$1,060,038.98.
Background information: \$934,456.43 represents special education salaries, benefits and other expenses which were reclassified to match student disabilities.
3. Approve the following donations from the Wyomissing Area Education Foundation:
 - a. \$3,550 to help launch the School-Wide Effect Behavior Support (SWEBS) Program.
 - b. \$2,500 to sponsor a presentation by Jeff Yalden, a youth motivational speaker, at the JSHS.
 - c. \$350 to repair/replace display panels used in the district art show.
4. Approve the following donations through the Development Office towards the purchase of stage lighting:
 - d. \$500 from Maria Cooper-Ziolkowski
 - e. \$500 from Marsha and John Gleason
5. Approve request to establish student activity account for Best Buddies.
Background information: Best Buddies is a volunteer movement that creates opportunities for one-to-one friendships for people with intellectual and developmental disabilities.
6. Approve 2013-14 Facilities Use Agreement with YMCA of Reading and Berks County for use of the pool for athletic practices and events at a total of \$6,000.
Background information: This is a renewal of last year's agreement. There are no changes in terms or cost.
7. Approve 2013-14 service agreement with Educational Based Services, Inc. for speech and language pathology services at a rate of \$63 per hour for 7-35 hours per week.
Background information: This replaces the agreement with Sunbelt Staffing for speech and language pathology services that was rescinded on September 23, 2013.
8. Approve designation of fund balance for the year ending June 30, 2013 as follows:
 - a. (Non-spendable)
Prepaid expenses/inventory \$ 42,894.48

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b. (Restricted) Grants	\$ 15,491.48
c. (Committed) Transfer to Capital Reserve – Security	\$ 250,000.00
d. (Committed) PSERS	\$ 3,065,585.00
e. (Committed) Curriculum Enhancements	\$ 462,700.71
f. (Committed) Vehicle/Equipment Replacement	\$ 300,000.00
g. (Assigned) Budgetary Reserve	\$ 250,000.00
h. (Unassigned) (8% maximum)	<u>\$ 2,483,607.04</u>
	\$ 6,870,278.71

Background information: The total increase to fund balance from the previous fiscal year is \$1,351,936.89.

C. Personnel and Policy

MOTION

It is recommended that the Board of School Directors approve the following Personnel and Policy items 1-8:

1. RESIGNATION/RETIREMENT/TERMINATION

a. Professional Staff

- 1) **Melissa Devlin**, Teacher, JSJS, resignation effective October 25, 2013.
- 2) **Nicole Munz**, Long Term Substitute Health/Phys. Ed. Teacher, JSJS, resignation effective October 30, 2013.
- 3) **Christopher Talley**, Special Education Teacher, JSJS, resignation effective November 15, 2013.

b. Support Staff

- 1) **Marci Luckenbill-Felty**, Special Education Instructional Aide, JSJS, resignation effective October 29, 2013.

2. LEAVE OF ABSENCE

a. Professional Staff

- 1) **Danielle Metzger**, Teacher, WHEC, end Family Medical Leave effective October 18, 2013 with a return to work date of October 21, 2013.
- 2) **Robert Kucharczuk**, Teacher, WHEC/WREC, Family Medical Leave effective October 21, 2013 to November 1, 2013, return to work November 4, 2013.

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b. Support Staff

- 1) **Bruce Henne**, Crossing Guard, WREC, unpaid Leave of Absence, effective October 21, 22, 23, 24, 25, 2013 and November 11, 12, 13, 14, 15, 2013.

3. REASSIGNMENT

a. Professional Staff

- 1) **Kristen McLaughlin**, Special Education Teacher-Learning Support, JSHS, to Special Education Teacher-Emotional Support, JSHS, effective November 12, 2013.

4. APPOINTMENTS

a. Administrative Staff

- 1) **Steven Murray**, Assistant Principal, JSHS, at an annual pro-rated wage of \$86,500, effective date to be determined.
Background: Mr. Murray was awarded a Master of Science in Education degree from Wilkes University and an Administrative Certificate from Alvernia University. His most recent administrative assignment has been an Associate Principal. The vacancy that Mr. Murray is filling is the result of a resignation.

b. Professional Staff

- 1) **Lauren Darr**, Special Education Teacher-Learning Support, JSHS, at an annual pro-rated salary based upon B+15/Step 2 (\$42,120) of the WAEA Salary Schedule, effective November 12, 2013.
Background information: Ms. Darr is filling a position which was vacant as the result of a resignation.
- 2) **Matthew Werner**, .6 English Teacher, JSHS, at an annual pro-rated salary of \$25,272 based upon B+15/Step 1 of the WAEA Salary Schedule, effective date to be determined.
Background information: Mr. Werner is being hired as the result of a resignation.

c. Support Staff

- 1) **Linda Hettrick**, Custodian Foreperson, JSHS, full-time at 8 hours/day (40 hours/week), \$14.90/hour, updated effective date to October 21, 2013.

d. Supplemental Staff

- 1) **Amy Miller-Cush**, Elementary SAP Team Coordinator, WHEC, at a stipend of \$700 for the 2013-14 School Year.

5. CHANGE IN HOURS

a. Support Staff

- 1) **Tara Parenti**, Food Service Worker, JSHS, part-time at 5 hours/day (25 hours/week), \$10.09/hr, effective October 16, 2013.
Background information: Ms. Parenti was previously approved. This is a correction to the approved daily/weekly hours for the position.

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6. WORK OUTSIDE CONTRACT HOURS

a. Professional Staff

- 1) **Lee Marie Gallagher**, teacher, JSHS, to provide homebound instruction for secondary student ID #300497 for a maximum of five (5) hours per week for three (3) months effective start date to be determined, at the WAEA wage rate for work outside work hours.

7. SUBSTITUTES

a. Professional Staff

- 1) **Julie Heffner**, Teacher (Addition)
- 2) **Suzanne Shelton**, Teacher (Addition)
- 3) **Amanda Waszil**, Teacher (Addition)
- 4) **Jennifer Ronayne**, Teacher (Addition)
- 5) **Steven Holst**, Teacher (Addition)
- 6) **Lauren Kralles**, Teacher (Addition)
- 7) **Kimberly Wiseman**, Teacher (Addition)
- 8) **Tania Hollos**, Teacher (Addition)
- 9) **Alyssa Ruzicka**, Teacher (Addition)
- 10) **Michael Anderson**, Teacher (Addition)
- 11) **Ashley Gartner**, Teacher (Addition)
- 12) **Adrianna Gentile**, Teacher (Addition)
- 13) **Kimberly Barndt**, Teacher (Addition)
- 14) **Jane Ney**, Teacher (Addition)
- 15) **Barbara Vind**, Teacher (Addition)

8. VOLUNTEERS

X. Old Business – Mrs. Butera

XI. New Business – Mrs. Butera

XII. Right to Know Requests – Mrs. Butera

		Right-to-Know			
		Cost Analysis			
		09/01/13-09/30/13			
Date	Requested by	Description of Request	Personnel	Time	Cost
9/4/13	D. Mason	Union Dues/Fair Share Fee Info (denied)	C. Stafford	0.50	\$33.00
			J. Litts		\$25.00
			S. Hungerford	0.50	\$9.52
9/10/13	Signature Info Solutions	(5) Tax Certifications	G. Gantert	1.25	\$18.00
9/20/13	Signature Info Solutions	(2) Tax Certifications	G. Gantert	0.50	\$7.21
					\$92.73

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XIII. Updates from Organizations

- A. WAEA**
- B. AFSCME**
- C. WAEF**
- D. PTA**

XIV. Adjournment – Mrs. Butera